Dear Parents/Guardians,

We all know that learning to write is a very complex business. There are so many aspects to grasp and the difficulty is ensuring that our children use the correct word or punctuation mark in the most appropriate place.

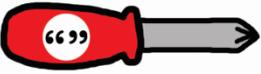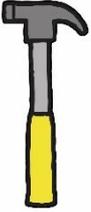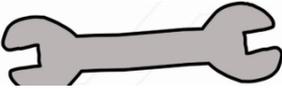At Yealmpton Primary we use **The Sentence Toolkit**. This is a visual way to help children remember what each device for writing is used for. You may have seen these tools on display in the classroom, in your child's book or even as part of their homework.

Below are the tools we are using across Key Stage 1 and a definition of the function/device for writing. It is expected that all these tools are used confidently in independent writing, by the end of Year 2.

We hope this will be useful to you.

No Nonsense Grammar

Year 1			
Tool	Definition:	Tool	Definition:
	Screw driver – punctuation Full stop Add a full stop at the end of a sentence		**Paintbrush – Adjectives** Adjectives describe the noun.
	Glue Gun – Using co-ordinating conjunctions to link two sentences. In year 1, the conjunctions used are: and because		**Screwdrivers – All Punctuation Marks** Question mark
	Screwdrivers – All Punctuation Marks exclamation marks,		
Year 2 (The year 1 tools plus the following)			
	Screwdrivers – All Punctuation Marks		**Screwdrivers – All Punctuation Marks**

	Commas – to use to separate words in a list		**Apostrophe** for contraction – can't, it's For possession- Sarah's car
	Screwdrivers – All Punctuation Marks speech marks (inverted commas),		**Tape Measure – Nouns and Noun Phrases** Nouns are names of objects, places and people. When we describe the noun we make a noun phrase, eg. the purple sail
	Hammer – Verbs A verb is an action or 'doing' word.		**Glue Gun – Compound Sentences** Using co-ordinating conjunctions to link two main clauses. (FANBOYS) **F**or **A**nd **N**or **B**ut **O**r **Y**et
	Stencil - Alliteration The same letter starts many words in the sentence. eg. He pranced and paraded…		**Spanner – Adding –ing, -ed (suffix)**
	Torch – Headings and Sub-headings The torch signifies where headings and sub-headings need to be placed in writing - especially in non-fiction texts.		**Drill – bullet points/numbered steps.** •